



# Time for Elections

- ▶ **For many Sections it is time to organize elections in 2017**
- ▶ **Look for successors, volunteers ready to take responsibility, spend sufficient time to do the job and serve members in your Section**

# Officer Period of Service

- **Section Officer period of service can be 1 or 2 years. In R8 it is usually 2 years**
- **The consecutive period of service in any one office should not exceed 4 years. All officers shall not serve in any one position, in any single organizational unit, more than 6 years**

# Organize Elections

- **Organize democratic elections in your Section, Subsection, Chapters and Affinity Groups well before the current officers term end date to secure a long enough transition period**
- **Term start date should be 1 January. Term end date should be 31 December**

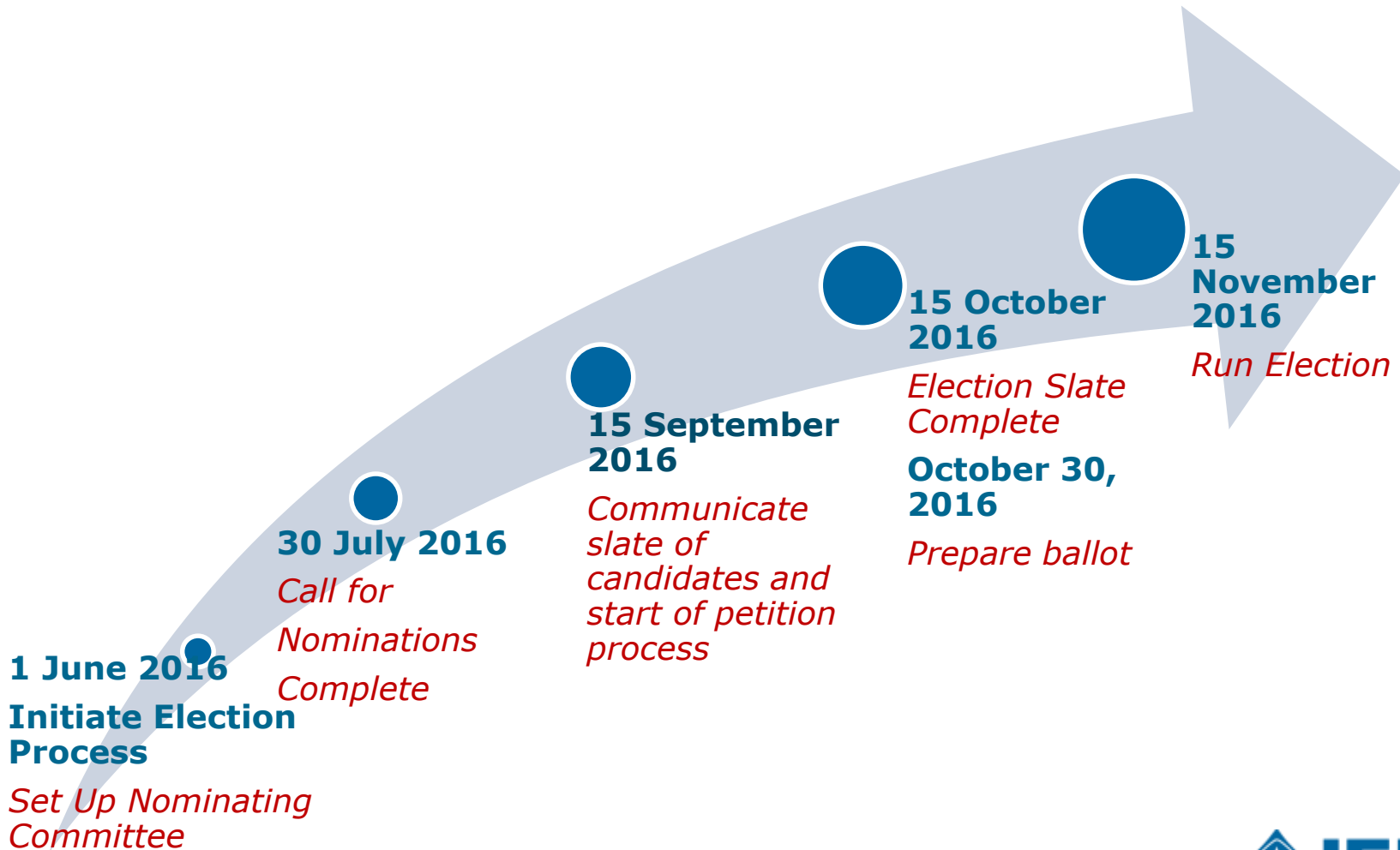
# Vice Chair becoming Chair

- **A Section may define in its local operating procedures document if the Vice Chair shall automatically become the Chair at the conclusion of his/her term**
- **In such a case other officers are elected taking into account that the Vice Chair will become the Chair after concluding his/her term**

# Electronic Voting

- ▶ **Use v-Tools for electronic voting to make possible that all voting members can vote easily**

# Election Timeline Sample



# Filling the Vacancy

- ▶ **Any vacancy occurring during the year shall be filled by majority vote of the Section ExCom**



# Officer Reporting

- **Reporting includes the Section itself, chapters and affinity groups**
- **Reports of officers must be submitted online within 20 days following the elections and appointments of officers**
- **Report the Term Start Date and the Term End Date**

# Meeting Reporting

- ▶ **Sections have to report at least 5 meetings in 2017 to qualify for the rebate. There is an activity bonus of 200\$ if the Section reports 10 or more meetings**
- ▶ **For chapters and affinity groups the minimum is 2 meetings. There is an activity bonus of 75\$ if 6 or more meetings are reported. For chapters only technical meetings are counted!**

# Train and Inform Yourself

- **Center of Leadership Excellence (CLE)**
- **Volunteer Leadership Training (VOLT)**
- **MGA Operations Manual (Section 9)**
- **R8 Bylaws and Operations Manual (R8-8)**
- **Organization Roster**
- **Section Vitality Dashboard**
- **SAMIEEE - Predefined Queries**
- **v-Tools**
- **Support Center**

# Program and Self Assessment

- **Prepare the Section Program of activities for the calendar year on time**
- **Self assessment - Section Vitality Checklist**
- **Be informed and efficient**
- **Fulfill membership needs**

# Measuring Section Vitality

- ▶ **Activity is measured through timely officer, meeting and financial reporting**
- ▶ **Reporting is the condition to receive the yearly rebate**
- ▶ **Be familiar with the Geographic Unit Rebate Schedule, Requirements and Procedures**
- ▶ **All Sections will receive reminders to report on time**

# Use of the Rebate

- **The rebate is paid to the section**
- **The funds provided are intended for the support of not only the section's activities, but also the activities of its subunits, including subsections, chapters, affinity groups, and student branches**
- **Section officers are encouraged to support the activities of existing units and to form new units**

# Section Operation/Vitality Wrkshops

**Organizing Section  
Operation/Vitality workshops  
(possibly together with MD  
workshops) on the Regional  
level should be taken into  
consideration**

# At the Sections Congress

**Use your time at the  
Sections Congress to  
improve your Section  
vitality!**



# **Section Vitality Self Assessment A Survey**

- **Survey carried out by the IEEE MGA Geographic Unit Organization Support (GUOS) Committee**
- **List of 36 questions that represents areas of high importance for vitality sent to all Sections**
- **51 of 57 (89%) Sections responded in Region 8**

# Performance indicators

## ► **Six major categories referred to as Performance Indicators:**

- Recognition
- Section Operations
- Volunteer Recruitment
- Outreach
- Chapter Activities/Affinity Group
- Professional Development

# Importance

- **Responders were asked to assign percentage of importance to each Performance Indicator**
- **Each of 36 questions was assigned to its relevant Performance Indicator**

# Results

- **Sections received their results**
- **The results should be used as a self diagnostic tool**

# At the Sections Congress

- Identify tracks/workshops to attend using the Focus Guide.
- According to each Section's results there will be a suggestion to select relevant tracks-workshops at SC in Sydney
  - Example 1: If a Section has low score in membership development then a suggestion will be made to attend presentations on this topic
  - Example 2: If awards score is low suggest presentations on this topic

# Map Vitality Indicators to Section Congress Program Sessions

## Sample of Select program Sessions associated with Vitality Performance Indicators

| Vitality Performance Indicator   | Session title   |
|--|---|
| Vitality Performance Indicator: Chapter Activities/Affinity Group/Students | Track: Engaging Members - The future of Young Professionals in IEEE   |
| Vitality Performance Indicator: Chapter Activities/Affinity Group/Students | Track: Engaging Members - An IEEE Emphasis on the Horizon ... The Section – Student Branch Connection   |
| Vitality Performance Indicator: Chapter Activities/Affinity Group/Students | Track: Engaging Volunteers - Financial Management for Sections and Chapters   |
| Vitality Performance Indicator: Chapter Activities/Affinity Group/Students | Track: Building Technical Communities - Arranging Speakers for Section Meetings   |
| Vitality Performance Indicator: Recognition                                | Track: Engaging Members - Member Grade Elevation - Senior Member  |
| Vitality Performance Indicator: Recognition                                | Ignite Session - Track: Engaging Members - IEEEExtreme - World's Biggest 24hr Programming Competition   |
| Vitality Performance Indicator: Recognition                                | Track: Engaging Members - IEEE Awards Program   |
| Vitality Performance Indicator: Recognition                                | Track: Engaging Volunteers - Add value to your next Section or Chapter event with the IEEE Certificates Program                                     |
| Vitality Performance Indicator: Professional Development                   | Track: Engaging Members - Engaging with Industry Professionals  |
| Vitality Performance Indicator: Professional Development                   | Track: Engaging Members - Continuing and Professional Education: Helping Your Members Get the Information They Need to Stay Current in their Fields |
| Vitality Performance Indicator: Professional Development                   | Track: Building Technical Communities - Conference Successes for MGA Communities  |
| Vitality Performance Indicator: Outreach                                   | Track: Engaging Volunteers - Public Visibility and External Relationships   |
| Vitality Performance Indicator: Outreach                                   | Track: Engaging Members - Inspiring a New Generation of Engineers: Resources to Empower Educators and Parents in Your Section                       |
| Vitality Performance Indicator: Outreach                                   | Ignite Session - Track: Engaging Members - IEEE Day   |
| Vitality Performance Indicator: Volunteer Recruitment                      | Track: Engaging Volunteers - Recruiting and Volunteer Succession Planning   |
| Vitality Performance Indicator: Volunteer Recruitment                      | Track: Engaging Volunteers - Young Professionals and the Future of Your Section   |
| Vitality Performance Indicator: Volunteer Recruitment                      | Ignite Session - Track: Engaging Members - Engaging Young Professionals   |
| Vitality Performance Indicator: Section Operations                         | Track: Engaging Members - Attracting and Retaining New Members  |
| Vitality Performance Indicator: Section Operations                         | Track: Engaging Volunteers - Driving Vitality of Sections, Chapters, and Affinity Groups  |
| Vitality Performance Indicator: Section Operations                         | Track: Engaging Volunteers - Training Opportunities for Volunteers  |

# Thank you!

## Questions?